



## Grade 5: Using the Online Library Catalog

Teacher Name: \_\_\_\_\_

Student Name: \_\_\_\_\_

CATEGORY	Expert	Good	Basic	Notes
<b>Choose search words</b>	Can find words to search topic. Can use other words if the first one doesn't work.	Can find words to search topic.	Can find words to search topic with help.	
<b>Find a book in on-line catalog</b>	Look down the list of books on a topic and select book(s) that will lead to find the materials needed.	Can find books in the on-line catalog and some of them will be the books needed.	Can find books needed from a list in the on-line catalog with help.	
<b>Find the call number</b>	Writes the call number correctly. Write down the title and the author, so can find book easily.	Writes the call number correctly. Sometimes writes the title and author down.	Can write the call number down with help. Can write the title and author down if reminded.	
<b>Use the call number to find the book</b>	Can use the call number to find the book in the correct section of the library. Knows that the call number in the biography section is alphabetical by the biographee's last name.	Can use the call number to find books in some sections of the library.	Can find the book using the call number with help.	
<b>Use the table of contents to find topic</b>	Uses the table of contents and decides if the book is helpful. Writes down the title of the book and page numbers for future use.	Can use the table of contents to find the pages of the topic.	Can use the table of contents to find the pages of the topic with help.	
<b>Use the index to find page</b>	Locates the information using the index and decides if it is helpful. Writes down the Book and page numbers for future use.	Can use the index and find the pages of the topic.	Can use the index and find the pages of useful information with help.	

<p><b>Find topic in a print encyclopedia</b></p>	<p>Knows that an encyclopedia is a good place to start research. Can find the topic in the correct Encyclopedia volume. Locates the topic in the correct volume by using alphabetization.</p>	<p>Knows that an encyclopedia is a good place to start research. Can find the topic in the correct Encyclopedia volume. -Locates the topic in the correct volume by using alphabetization with help.</p>	<p>Knows that an encyclopedia is a good place to start research. Can find the topic in the correct Encyclopedia volume with help.- Locates the topic in the correct volume by using alphabetization with help.</p>	