

## Topic Tracking Chart

**\*\*Please indicate the topic you are covering each week and a quick overview of your lesson.**

<b>Date: Dec. 06, 2012</b>	<b>Topic and Lesson Overview</b>
<b>Parenting</b>	<p><b>Topic:</b> Holiday Reading Traditions</p> <p><b>Lesson:</b> After learning about the reading tradition, we will each pick a book to wrap and keep for the children on the holidays.</p>
<b>Media</b>	<p><b>Topic:</b> Parent-Teacher Communication Using Email – Prewriting &amp; Organizing</p> <p><b>Lesson:</b> Claudia Ocasio and I introduced structure of a formal email and the concept of a “feedback sandwich” (positive statement + area of child’s challenge + questions about progress + positive statement to close) to give a visual model of positive communication with teachers. Students used provided English sentence stems and vocabulary to brainstorm parts of a customized teacher email on chart paper at different stations. Examined sentence structures as a group activity and students made corrections on individual organizers. Closed by reviewing structure and word choice of formal emails. Set up all parents with Gmail accounts if students did not already have or could not access. <b>Next week:</b> Write and send teacher emails.</p>
<b>Medical</b>	<p><b>Topic: Researching Medical Issues Pertinent to the Individual</b></p> <p><b>Lesson:</b> Students will use <a href="http://www.kidshealth.org">www.kidshealth.org</a> to research medical issues that are currently affecting them. The students are asked to write down 3 facts they can share with the class at the next lesson. Student generated topics for future classes are also welcome.</p>